

NAME OF ORGANIZATION
RFA No. 391-13-000006
Budget Notes

General Assumptions/Comments

Name of Organization (hereafter referred to as “”) is pleased to provide its cost application to the USAID Pakistan in response to its RFA No. 391-13-000006, Family Planning and Reproductive Health Services Project. Name of Organization have taken care to ensure cost-effective and realistic pricing in addressing the solicitation throughout the proposal. In accordance with the RFA, we have budgeted cost for proposed activities within an anticipated period of performance commencing on XYZ and ending on XYZ.

Costs are based on the exchange rate \$1.00 = PKR 100. Inflation rate for salaries and wages is assumed as 5% whereas for other non-salary line items inflation rate is assumed to be 9% per annum.

1) SALARIES AND WAGES

2) FRINGE BENEFITS

Benefits for staff all are allocated at 10% of total gross annual salary. Fringe benefits include provident fund, Employee Old-age Benefits Institution allowance, staff health insurance, a communication allowance, travelling and daily allowance.

3) TRAVEL, TRANSPORTATION AND PER DIEM

The table below presents the anticipated domestic travel by Name of Organization staff over the life of the project. Final travel plans will be decided on an annual basis according to the needs of the project.

Table: Domestic Travel

Staff	Type of Visit/Purpose	Origin/Destination	Number of Staff	Total No. of Days	No. of visits	Est. Cost per trip
Total						

4) EQUIPMENT AND SUPPLIES

Equipment

Supplies

5) CONTRACTUAL

6) TRAINING

7) OTHER DIRECT COSTS